Passwords & KeePass Password Manager

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Jeff Wilkinson August 12, 2023



#### Passwords

- Creating
- Lost or forgotten, recovery options
- 2FA Two Factor Authentication
- Password Mangers
- Why do you need a password manager?, Benefits.
- Are password managers safe?
- <u>Setting Up and Using KeePass</u>
  - Download and install
  - Local vs Cloud
  - <u>Features</u>
- Final thoughts



Adam Cerious @Browtweaten

hacker: I have all your passwords

me: omg thank you, what are they

#### SUN CITY SUMMERLIN COMPUTER CLUB

• Passwords are essential - we use them to access social media, email, banking, and other online services.

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Reusing, rotating, or using weak passwords can leave you vulnerable to hackers

In 2022, the most common password out of more than 15 billion retrieved from publicly leaked data breaches was 123456, according to a Cybernews.com analysis. No. 2 was 123456789, followed by gwerty and password!!

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- Can use a unique phrase unique to you

Cybercriminals can crack weak passwords easily by purchasing sets of common passwords on the dark web. They sometimes get clues by looking at your social media posts or <u>phishing for information</u> from you through bogus emails.

To create a strong password:

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### Consider a memorable phrase meaningful to you

Itwa\$aD@rkday&yEt93pe0plec@me

November 2022 Survey\*:

- About 30% write their passwords on sticky notes
- Some 40% say they memorize them
- 20% say they use same password for all their sites!!!

### Password safety tips

Apart from creating a strong password, there are other measures you can take to ensure your password is safe. Here are some tips:

- Never share your password with anyone.
- Use a password manager to store your passwords securely.
- Enable two-factor authentication for added security.
- Change your password regularly.
- Avoid using public Wi-Fi to access your critical accounts.

The amount of time it takes to crack a password depends on a number of factors, including the length and complexity of the password, the computing power of the attacker, and the availability of pre-computed rainbow tables or dictionaries. In general, longer and more complex passwords are more difficult to crack. For example, a 12-character password that uses a mix of upper and lowercase letters, numbers, and symbols can take over 34,000 years to crack, even with a powerful computer!

### **Password Recovery**

- Use or create recovery email account
  - Gmail, Yahoo, Outlook, AOL
  - Provide recovery email for this new account also
  - Provide phone number that is able to receive texts

#### Create Gmail account

#### Google

#### Sign in to Chrome

Use your Google Account

Email or phone

#### Forgot email?

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Not your computer? Use Guest mode to sign in privately. Learn more



Next



#### https://login.yahoo.com/account/create

#### yahoo!

Create a Yahoo account

New Yahoo email		@yah	ioo.com
Password			٩
Date of birth			
Honth By clicking "Cont		Day u agree to e Privacy P	
Honth By clicking "Cont		u agree to e Privacy P	the Terms and
Honth By clicking "Cont acknow	Cont	u agree to e Privacy P	the Terms and





https://signup.live.com/signup



#### Create account

someone@example.com

Use a phone number instead

Get a new email address

Next

<u>Two-factor authentication</u>, adds a layer of security on top of your password with a one-time code that's sent to your mobile phone.

Even with 2FA, it a good habit to change your critical passwords regularly.

Another reason to get your accounts organized and your passwords secure is that it will help your loved ones deal with your affairs when necessary.

### PLAN AHEAD

So, it takes some organization to follow these suggestions religiously.

Take it one step at a time

### What is a Password Manager?

A **password manager** is an efficient and secure searchable database which can keep track of all your <u>log-in details</u> for multiple accounts.

### Why do you need a Password Manager

Most people tend to use weak passwords that are easily guessed and to reuse them on several different websites, making them targets for hacking and identity theft. If you use the same password for your email, bank, social media, and healthcare accounts, an identity thief who found your login info on the **dark** web would be able to access all kinds of sensitive information with a single username and password.

Using a password manager to store strong, unique passwords you don't have to commit them all to memory, keep a tattered notebook or multiple post-it notes.

Access your stored passwords with a **master password** that lets you into the manager to access your saved information.

Use of a password manager allows you to create the most effective passwords and store them for easy retrieval and use in an encrypted file accessible with a single strong password.

- I have used a product called <u>KeePass</u> for over 25 years
- It is an Open Source, <u>FREE</u> program which stores your encrypted data locally.
- You can choose to store in the cloud, such as Google Drive, for access across platforms.
- Apps are available for all platforms

- There are many other password managers available
- Some are cloud based and require an annual subscription
- Many are part of a total package
- We will focus on KeePass since it's FREE and I used it for a long time.

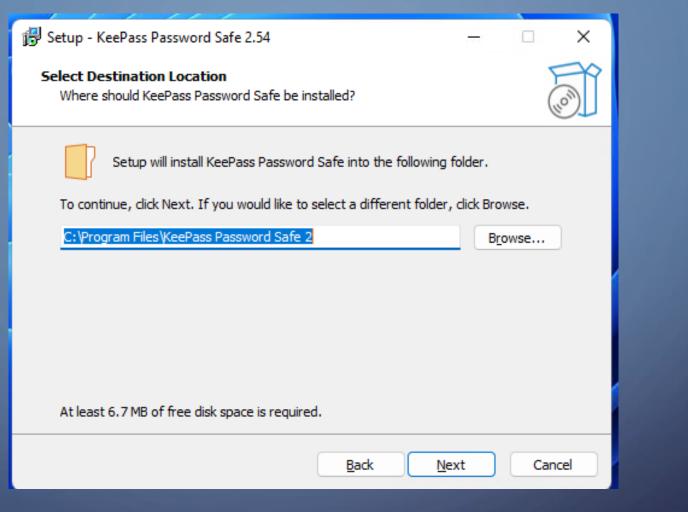
### Download from <u>http://keepass.info/download.html</u>



## When the download is complete, run the

KeePass-2.54-Setup.exe file





Choose defaults for all options and continue to complete installation

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. 1	Save	Ctrl+S							
	Save As		•						
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2	Change Master K	ley			openi		CHOOSE		
	Print		•						
<u>.</u>	Import								
<u>.</u>	Export								
	Synchronize		•						
0	Lock Workspace	Ctrl+L							
U	Exit	Ctrl+Q							

Password

 $\times$ 

KeePass

### New Database

USEC Martie

Your data will be stored in a KeePass database file, which is a regular file. After clicking [OK], you will be prompted to specify the location where KeePass should save this file.

It is important that you remember where the database file is stored.

You should regularly create a backup of the database file (onto an independent data storage device).



Create Master Key ×
Create Master Key C:\Users\JRW\OneDrive\Documents\Database.kdbx
Specify a new master key, which will be used to encrypt the database.
A master key consists of one or more of the following components. All components that you specify will be required to open the database. If you lose one component, you will not be able to open the database anymore.
Master password:
Repeat password:
Estimated quality: 0 bits 0 ch.
Show expert options:

Create a master password – these are the "keys to the kingdom" Use care in creating this, if you forget this, you will <u>not</u> be able to access any of your saved passwords!!

Help	OK Cancel

Configure New Database	×
Database Settings C:\Users\JRW\OneDrive\Documents\Database.kdbx	
General Security Compression Recycle Bin Advanced Database name:	
Database description: Enter a short description of the database or leave it empty.	•

## Name your Pass Word Database and give it a description if you like

Default user name for new entries:	
Custom database color:	
Help	OK Cancel
Keady	

Passwords Class Samp	le Database - Emergency Sheet	Page 1 of 1
	KeePass Emergency Sheet	

7/15/2023

#### Database file:

F:\Data\Computer Club\Password Managers and Info\Sample Keepass db file\Passwords Class Sample Database.kdbx

You should regularly create a backup of the database file (onto an independent data storage device). Backups are stored here:

#### **Master Key**

The master key for this database file consists of the following components:

· Master password:

A

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### **Instructions and General Information**

- A KeePass emergency sheet contains all important information that is required to open your database. It should be printed, filled out and stored in a secure location, where only you and possibly a few other people that you trust have access to.
- If you lose the database file or any of the master key components (or forget the composition), all data stored in the database is lost. KeePass does not have any builtin file backup functionality. There is no backdoor and no universal key that can open your database.
- The latest KeePass version can be found on the KeePass website: https://keepass.info/.

Passwords Class Sample Database.kdbx* -						×
File Group Entry Find View Tool	•					
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Passwords Class Sample Database General	Title	User Name	Password	URL	Notes	
Windows	Sample Entry #2 Sample Entry	Michael321 User Name	12345 Password	https://keep https://keep	Notes	
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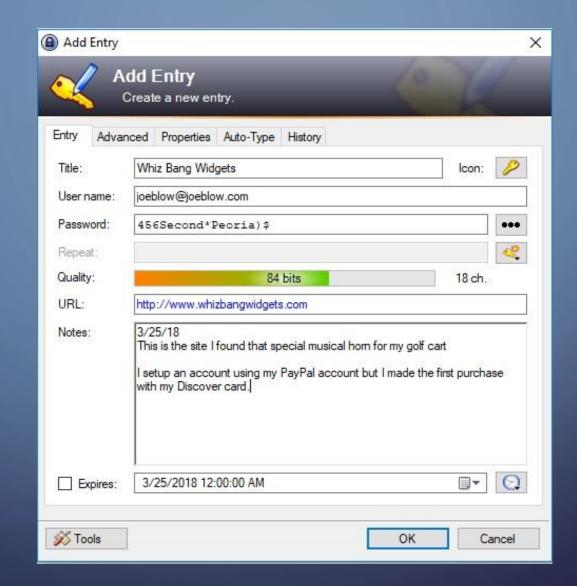
Ready.

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Database.kdbx* - KeePas File Group Entry Fi		
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	Notes:	
	Expires: 7/15/2023 12:00:00 AM	
0 of 0 selected Re	K	Cancel

Left click on the Yellow Key icon to add an entry.



Add Entry	×	0
	Id Entry reate a new entry.	•
General Adva	nced Properties Auto-Type History	
Title:	Sample Entry 3 Icon: 🔑	
User name:	Your Name or email used HERE	
Password:	EQblvLMYIxlrIGX2wJ7N	
Repeat:		
Quality:	116 bits 20 ch. 👔	
URL:	link to web site	
Notes:	Enter any data you need or want to help you: Date you created this entry Recovery Phone Number Used Recovery email provided Credit Card Used Price Paid Length of subscription Medical info: medications taken, doseage, how often	
Expires:	7/15/2023 12:00:00 AM	
🚿 Tools	OK Cancel	



While all this may seem a bit overwhelming at first, the difficult part is done!

You can now add entries or revise existing entries.

When you finish adding an entry be sure to click the BLUE disk icon to save your work.

You can use the search box to search all your entries – this will search any field including the notes field and is very useful.

e <b>wDatabase</b> ) General	Title	User Name	Password	URL	Notes	
Windows	General <i>P</i> reviewjournal.com	clearmeadows11@gmail.com	CTNg-3685	https://acco	1/30/23 Nev	
Network Internet	Sling TV	clearmeadows11@yahoo.com	SXh351	1	3/21/23: Ca	
eMail	Hoop la - Clark County Library				4/3/19 211	
Homebanking	🔑 IRS.gov Jeff Jr				4/21/20 U	
Recycle Bin	🤌 Gmai : presenter.scscc@gmail.com				5/8/21: 1 Ye	
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9/18/20

We know you're busy, and to save you a trip to the library, we have reneved your library card!

Your new expiration date is: January 1, 2023

1 of 28 selected Ready.

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KeePass has many other features and options – I have chosen to show only the basic use as an easy to use free database for your passwords.

Passwords and their associated information are a major problem and this is a solution to that problem.

Be sure to make a backup of your database file!

• Many other password managers are available

• Paid and Free, many with cloud storage

# • Questions?

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