

The New Secrets of the New Picasa (v.3.9)

1. How to Get Picasa

<http://picasa.google.com/index.html>

2. How to Load Pictures in Picasa

File

Add Folder to Picasa

Folder Manager

Three choices: Scan Once; Remove From Picasa; Scan Always

3. How to Edit Pictures in Picasa

AFTER Editing the Picture you **MUST SAVE A COPY** and then **UNDO ANY CHANGES** to keep BOTH the ORIGINAL and the NEW PICTURE on your Hard Drive!

Basic Edits, Tuning, Effects

4. How to Send Pictures w/eMail – Sign up for Gmail

[https://www.google.com/accounts/NewAccount?service=mail&t=53714fc3-](https://www.google.com/accounts/NewAccount?service=mail&t=53714fc3-47ea776f-498bf2414aadae971a97&continue=http%3A%2F%2Fmail.google.com%2Fmail%2Femail%2F11-104eca12e97eda68f49c3a012b897ad6-896c2faeaa31df2ace7d0bb64da8441f70cf6cb4&type=2)

[47ea776f-](https://www.google.com/accounts/NewAccount?service=mail&t=53714fc3-47ea776f-498bf2414aadae971a97&continue=http%3A%2F%2Fmail.google.com%2Fmail%2Femail%2F11-104eca12e97eda68f49c3a012b897ad6-896c2faeaa31df2ace7d0bb64da8441f70cf6cb4&type=2)

[498bf2414aadae971a97&continue=http%3A%2F%2Fmail.google.com%2Fmail%2Femail%2F11-](https://www.google.com/accounts/NewAccount?service=mail&t=53714fc3-47ea776f-498bf2414aadae971a97&continue=http%3A%2F%2Fmail.google.com%2Fmail%2Femail%2F11-104eca12e97eda68f49c3a012b897ad6-896c2faeaa31df2ace7d0bb64da8441f70cf6cb4&type=2)

[11-104eca12e97eda68f49c3a012b897ad6-](https://www.google.com/accounts/NewAccount?service=mail&t=53714fc3-47ea776f-498bf2414aadae971a97&continue=http%3A%2F%2Fmail.google.com%2Fmail%2Femail%2F11-104eca12e97eda68f49c3a012b897ad6-896c2faeaa31df2ace7d0bb64da8441f70cf6cb4&type=2)

[896c2faeaa31df2ace7d0bb64da8441f70cf6cb4&type=2](https://www.google.com/accounts/NewAccount?service=mail&t=53714fc3-47ea776f-498bf2414aadae971a97&continue=http%3A%2F%2Fmail.google.com%2Fmail%2Femail%2F11-104eca12e97eda68f49c3a012b897ad6-896c2faeaa31df2ace7d0bb64da8441f70cf6cb4&type=2)

5. How to Print

Printer Settings

Printer, Printer Setup

Print Layout

Copies per Photo

6. How to Make a Collage

Type, Options, Location

7. How to Make a Slideshow

8. How to Put Text or Captions on Photos

9. How to Send Photos to Web Albums

10. How to Find Pictures in Picasa

11. How to Make a Gift CD w/Picasa

12. How to Order Prints Online from FILE Menu.

13. How to Organize With the “Star”

“Select a Picture and put a “Star” on it. This could be used in any number of ways.

EDIT, SELECT “Starred”

HOLD

You can then make a CD of THESE photos, print them, eMail them, Batch edit them (under PICTURE menu), etc.

You can send me email questions at: stugershon@gmail.com