

## Windows 8 Consumer Preview – Ultimate Shortcuts Guide

<b>Metro App and Start Page Shortcuts</b>			
<b>Keyboard</b>	<b>Shortcut Result</b>	<b>Mouse</b>	<b>Touch</b>
Win	Open Start Page or Last App (alternating).	Hover bottom left corner -> click corner (repeat).	Swipe from right edge in -> Start.
Win + Tab (release Tab, repeat)	Open next App (rotate through Metro Apps, Desktop is one App).	Hover top left corner -> click corner (repeat).	Swipe from left edge in then out -> App. Or swipe from left edge in.
Win + Tab (release Tab, repeat), Delete	Close a background App.	Hover top left corner then down -> right click App -> Close.	Swipe from left edge in then out -> drag App all the way to bottom of screen.
Alt + F4	Close active App.	Hover top middle -> click and drag app all the way to the bottom.	Swipe from top edge all the way to the bottom.
Win + Z	Open the App commands bar.	In App, right-click open space. On Start, right-click a Tile.	Swipe from bottom edge or top edge.
Win + . (requires 1366x768 resolution)	Snap App right. Move the split to the right. (Desktop is a single App.)	Hover top edge, click and drag app to right. Or select split line, drag right.	Swipe from top edge, drag app to right. Or select split line, drag right.
Win + Shift + .	Snap App left. Move the split to the left (Desktop is a single App.)	Hover top edge, click and drag app to left. Or select split line, drag left.	Swipe from top edge, drag app to right. Or select Split line, drag left.
Ctrl + -	On Start Page, Zoom Out.	Hover bottom right corner -> click corner (Summary View icon.) Or Ctrl + Scroll wheel down.	Pinch in.
Ctrl + =	On Start Page, Zoom back In.	Click open area. Or Ctrl + Scroll wheel down.	Pinch out.
Ctrl + Alt + Del	Access to Lock, Switch User, Sign out, Change a password, Task Manager, Ease of Access, and Power down choices.	Alternatives: Start Page -> [User] -> Lock, Sign Out, or Switch Account. Hover bottom left corner -> right click -> Task Manager. Hover top right corner then down -> Settings -> Power	Hold Win button and press Power button.
PgDn	Move Start page tiles to the left.	Scroll wheel down.	Slide left.
PgUp	Move Start page tiles to the right.	Scroll wheel up.	Slide right.
Arrows, Space, Tab	Move active tile, Select, move Focus	Move mouse, right-click Tile(s), click command	Swipe tile(s), tap command.
<b>Metro Charm Shortcuts</b>			
<b>Keyboard</b>	<b>Shortcut Result</b>	<b>Mouse</b>	<b>Touch</b>
Win + C	Open Charms (also shows Date/Time/Power/Net).	Hover top right corner then move down.	Swipe from right edge.
Win + F	Open Search Charm on Files.	Hover top right corner -> Search -> Files.	Swipe from right edge -> Search -> Files.
Win + W	Open Search Charm on Settings.	Hover top right corner -> Search -> Settings.	Swipe from right edge -> Search -> Files.
Win + Q	Open Search Charm on Active App (on right side only if supported by App).	Hover top right corner -> Search.	Swipe from right edge -> Search.
Typing on Start Page	Search Apps.	Hover top right corner -> Search.	Swipe from right edge -> Search.
Win + H	Open Share Charm.	Hover top right corner -> Share.	Swipe from right edge -> Share.
Win + I	Open Settings Charm (plus Start Settings and Metro Help).	Hover top right corner -> Settings.	Swipe from right edge -> Settings.
Win + K	Open Devices Charm.	Hover top right corner -> Devices.	Swipe from right edge -> Devices.

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<b>Desktop Shortcuts</b>			
<b>Keyboard</b>	<b>Shortcut Result</b>	<b>Mouse</b>	<b>Touch</b>
Win + D	Show Desktop.	Click Desktop tile.	Start page -> Desktop tile.
Win + E	Open Windows Explorer.	Click Explorer tile.	Start page -> Explorer tile.
Win + I	Open Settings Charm (plus Control Panel, Personalization, PC Info, and Desktop Help).	Hover top right corner -> Settings.	Swipe from right edge -> Settings.
Win + X	Open Desktop quick menu (it's like a mini Start Menu!)	Hover bottom left corner -> right click.	
Win + R	Open Run Dialog.	Hover bottom left corner -> right click -> Run.	
Win + T	Cycle through Desktop apps on the Taskbar	Hover bottom left corner -> right click -> click -> Hover across Taskbar -> click.	Start page -> Desktop tile -> Taskbar app
Alt + Tab (release Tab, repeat)	Open next App (rotates through Apps, Desktop apps each have one place in rotation).	Hover bottom left corner -> right click -> click -> Hover across Taskbar -> click.	Start page -> Desktop tile -> Taskbar app
Alt + 1 to 9	Open the pinned Taskbar application	Hover bottom left corner -> right click -> click -> Hover across Taskbar -> click.	Start page -> Desktop tile -> Taskbar app
<b>Other Shortcuts</b>			
<b>Keyboard</b>	<b>Shortcut Result</b>	<b>Mouse</b>	<b>Touch</b>
Win + L	Lock Computer.	Start Page -> [User] -> Lock.	Start Page -> [User] -> Lock.
Win + P	Second screen options.	Hover top right corner then move down -> Devices -> Second screen.	Swipe from right edge -> Devices -> Second screen.
Win + ,	Desktop peek (to see notifications I believe)		
Win + O	Lock screen rotation (if PC detects this)		
Win + V	Cycle through toasts.		
Win + Shift + V	Cycle through toasts in reverse.		
Win + U	Ease of Access Center	Hover bottom left corner -> right click -> Control Panel -> Ease of Access -> Ease of Access Center	
Win + Enter	Launch Narrator.		
Win + =	Magnifier, Zoom In.		
Win + -	When Magnified, Zoom Out.		
<b>Internet Explorer Shortcuts</b>			
Ctrl + Tab	Cycle through open Tabs	Right-click an empty area -> Tab	Swipe from top edge -> Tab
Ctrl + Shift + P	Open an InPrivate Tab	Right-click an empty area -> (+)	Swipe from top edge -> (+)
Ctrl + T	Open a new Tab	Right-click an empty area -> 3 dots -> InPrivate	Swipe from top edge -> 3 dots -> InPrivate
Ctrl + F4	Close the active Tab	Right-click an empty area -> Tab (x)	Swipe from top edge -> Tab (x)
Tab	Move forward through items on a Web page.	Click the item you want.	Tap the item you want.
Shift + Tab	Move backwards.		
Enter	Activate the selected item.		
Ctrl + P	Print page.		
	View page on Desktop IE (good for opening	Right-click an empty area -> Page tools -> View on	

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	pages with Adobe Flash).	the Desktop	
Ctrl + L Alt + D	Open Address bar (includes frequent and pinned pages).		
Backspace	Go back to previous Web page	Move mouse to mid-left edge -> Click back.	Slide right.
Shift + Backspace	Go forward to previous Web page	Move mouse to mid-right edge -> Click forward.	Slide left.